

## ST THOMAS ALLOTMENT-HOLDERS ASSOCIATION

### Committee Meeting 6/12/23

**Venue:** Royal British Legion Club, Alphington.

### Draft Minutes

**Attendance:** John Butler, Claire Richards, Jim Clark, Rob Shields, Richard Brownbridge, Andy Harris, Ron Blakey, Rose Brook, Paul Collier.

**Apologies:** Jonny Tooze, Bill Turner, Chris Webb.

**1: Minutes** of the meeting on 19/9/23 were approved and signed

**1.2: Matters Arising:** Hedge-trimming at sites is promised for January. An approval in principle was given for the cost of Cowick Lane roofing panel replacements if it is more than the original quotation.

**Minutes of the AGM**, held on 9/11/23 were approved and signed. The meeting, however, was not quorate but approval of the Financial Report, the vouchers given to STAA volunteers and the formal re-election of the Committee and Officers could be done retrospectively using Proxy Votes. Forms were on the STAA website and would be available from Site Reps. Paul will resend the Auditors' letter to Becky for circulation, John B and Jim to post to the website.

**3: Finance Report:** Several people were still on the list for signing cheques. Becky would contact them, asking them to forward their details to Paul so that they could be removed. Ron will be added.

**4: Trading Sheds report:** The sheds will be closed until 3/2/24 but a stock-taking had been done and orders continued to be delivered so that they are ready for the new season. Paul will research card machines.

**5: Events:** The Show will be on 27 July 2024. A sub-group will meet in January 2024 to plan etc. Claire will book the hall. It may be styled as a "Fair" rather than a show, with a wider variety of entertaining things on offer. STAA would have a stall to increase engagement. The STAA Show will be advertised at the Forum in March and the idea of a city-wide show will be floated there as well.

### 6: Site Reports

**Cowick Lane's** track is becoming increasingly hazardous and is now a H&S issue. Ron would meet the Rodent Officer on site to deal with the rat problem.

**Guys and Hyltons:** John would check the Polytunnel rules. Ron would contact Paul Tregonning. The gate locks are difficult but there haven't been complaints.

**Clapperbrook Lane** has a hazardous track and Bamboo which needs clearing.

**Rack fields Road** now had their rubbish-holding bay.

**Pinces:** have a new notice board being made by a tenant. Their hedges need cutting.

**7: AOB** John and Becky would meet again with Amanda before the Forum meeting in March. They would raise the condition of tracks at Cowick Lane & Clapperbrook Lane, the leaking water tanks at Cowick Lane, ECC communication with Site Reps, the wording of the letting documents and rules & what happens to messy plots in a timely fashion.

The AGM will be held in September 2024. Becky will check on the availability of the back room at The Royal Oak.

The meetings for the next year were fixed. Becky will book the room.

**Date of the next meeting** 20 February 2024 at 7pm.







